

Entry form

Diploma in Music Performance



Royal Academy of Music
 Royal College of Music
 Royal Northern College of Music
 Royal Scottish Academy of Music and Drama

**ASSOCIATED BOARD
 OF THE ROYAL SCHOOLS OF MUSIC**

24 Portland Place
 London W1B 1LU
 United Kingdom
 Telephone: +44 20 7467 8240
 E-mail: international@abrsm.ac.uk
 www.abrsm.org

It is essential that you read the Supplementary Information insert before completing the entry form.

Incorrect or incomplete entry forms and those without the necessary enclosures cannot be accepted and will be returned.

The note numbers in the left margin refer you to specific sections of the Supplementary Information.

Use this form for:

- DipABRSM Music Performance, LRSM Music Performance and FRSM Music Performance entries

1 Candidate information all candidates

Please use **BLOCK CAPITALS**

note 1	Candidate/ Applicant number		if known
	Title		for example Dr, Mr, Mrs, Mdme, Miss, Ms
note 2	Family name (surname)		
	Given name		
	Degrees/ Diplomas		
note 3	Address line 1		
	Address line 2		
	Address line 3		
	Address line 4		
	Postcode		
	Country		
	Home telephone		
	Work telephone		
	Mobile telephone		
	Fax		
note 4	E-mail		
note 5	Date of birth		ddmmyy
note 6	Male/Female	<input type="checkbox"/> M <input type="checkbox"/> F	
note 7	Identification	<input type="checkbox"/> Passport	<input type="checkbox"/> National Identity card
		<input type="checkbox"/> Driving licence	A photocopy must be enclosed with this form

2 Exam information all candidates

notes 8–10

Tick one box only

main instrument

specialist option

no. of players

DipABRSM

LRSM

FRSM

2a Interpreter all candidates

note 11

I intend to bring an interpreter to my exam

Yes

This person must be an independent person who is neither your teacher nor a relative

No

2b Access (for candidates with special needs) optional

note 12

You may tick more than one box

I need

Braille Quick Study

Large notation Quick Study

Modified stave notation Quick Study – preferred layout must be specified (see note 13)

Large notation Quick Study from memory

Modified stave notation Quick Study from memory – preferred layout must be specified (see note 13)

Time allowance for hearing impairment **please include a letter if you also intend to use a sign language interpreter**

Time allowance for dyslexia/other learning difficulties

Time allowance for autistic spectrum disorders

Other – details attached

note 13

Documents

I enclose an authenticating document confirming my requirements

3 Exam date preferences all candidates

note 14

Please look up the available months in the *Music Examinations Dates and Fees* leaflet for your country

Preferred month

4 Centre details all candidates

note 15

I would like to take my exam at a public centre

Public centre name

note 16

I cannot take my exam at a public centre and would like to take it at the private centre below

Private centre name

Address Line 1

Address Line 2

Address Line 3

Postcode

Centre phone number

5 Checklist

notes 17-20

DipABRSM

with Substitution

Prerequisite I have **ABRSM Grade 8 Practical** (photocopy of certificate or mark form enclosed)

or I am fulfilling the prerequisite through a **Listed Substitution** (substantiating evidence enclosed)

or I am fulfilling the prerequisite through appropriate professional experience and have already gained ABRSM approval (letter of approval enclosed)

LRSM

with Substitution

Prerequisite I have **DipABRSM (Music Performance)** (photocopy of certificate enclosed)

or I am fulfilling the prerequisite through a **Listed Substitution** (substantiating evidence enclosed)

or I am fulfilling the prerequisite through appropriate professional experience and have already gained ABRSM approval (letter of approval enclosed)

FRSM

with Substitution

Prerequisite I have **LRSM (Music Performance)** (photocopy of certificate enclosed)

or I am fulfilling the prerequisite through a **Listed Substitution** (substantiating evidence enclosed)

or I am fulfilling the prerequisite through appropriate professional experience and have already gained ABRSM approval (letter of approval enclosed)

Requirement I enclose my **Written Submission and candidate declaration form** (6a front & back)

6a Candidate declaration form **FRSM Written Submissions only**

note 21

Family name (surname) _____

Given name _____

Date of submission _____ ddmmyy

Written Submission (FRSM only)

Please turn over, read and sign the declaration on the other side

Send this declaration with your Submission



6b Candidate declaration form **Programme Notes**

note 21

Family name (surname) _____

Given name _____

Level DipABRSM LRSM

Date of submission _____ ddmmyy

Programme Notes (DipABRSM and LRSM only)

Please turn over, read and sign the declaration on the other side

Keep this declaration and give it to the examiners at the start of your exam

6a Candidate declaration form *continued*

note 21

Declaration I confirm that I have read the regulations in the *Diploma Syllabus* and that:

- The enclosed **Written Submission** is genuinely my work and I am the sole author
- It has not previously been submitted to the Board or to any other institution or agency for another academic award
- The sources used and quoted are properly acknowledged and listed
- I have read the section on plagiarism below and understand that I will be penalised or disqualified if a charge of plagiarism is upheld

Signature _____

Date _____ **ddmmyy**

Plagiarism *The Associated Board defines plagiarism as an attempt to pass off as one's own the work of others. Thus copying from a printed or unprinted source without acknowledging it, or constructing a précis of someone else's writing without citing indebtedness to that writer, constitutes plagiarism.*

In preparing the Written Submission candidates are encouraged and expected to read widely to demonstrate the breadth of their reading and, where appropriate, to quote the work of others. However, such quotations and references must be properly and fully attributed in accordance with the advice provided by the Board. Candidates who ignore this advice run the risk of being accused of plagiarism.

The Director of Examinations will refer any suspected cases of plagiarism to the Diploma Board. The Diploma Board may disqualify a candidate if the charge of plagiarism is upheld. Candidates will have a right of appeal and representation if such charges are made.



6b Candidate declaration form *continued*

note 21

Declaration I confirm that I have read the regulations in the *Diploma Syllabus* and that:

- The attached **Programme Notes** are genuinely my work and I am their sole author
- They have not previously been submitted to the Board or to any other institution or agency for another academic award
- The sources used and quoted are properly acknowledged and listed
- I have read the section on plagiarism below and understand that I will be penalised or disqualified if a charge of plagiarism is upheld

Signature _____

Date _____ **ddmmyy**

Plagiarism *The Associated Board defines plagiarism as an attempt to pass off as one's own the work of others. Thus copying from a printed or unprinted source without acknowledging it, or constructing a précis of someone else's writing without citing indebtedness to that writer, constitutes plagiarism.*

In preparing the Programme Notes candidates are encouraged and expected to read widely to demonstrate the breadth of their reading and, where appropriate, to quote the work of others. However, such quotations and references must be properly and fully attributed in accordance with the advice provided by the Board. Candidates who ignore this advice run the risk of being accused of plagiarism.

The Director of Examinations will refer any suspected cases of plagiarism to the Diploma Board. The Diploma Board may disqualify a candidate if the charge of plagiarism is upheld. Candidates will have a right of appeal and representation if such charges are made.

7 Payment all candidates

note 22

Fees Please indicate your chosen entry option below.

	DipABRSM	LRSM	FRSM
I wish to take	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

note 23

I enclose payment of _____ refer to the *Music Examinations Dates and Fees* leaflet for your country

I enclose a photocopy (NOT the original) of my identification document

note 24

I have read and undertake to abide by the regulations in the current *Diploma Syllabus*

Candidate's signature _____ Date _____ ddmmyy

8 Parent/Guardian information under 16

note 25

If you are under 16 your parent or guardian must complete this section and sign the undertaking below.

Parent/Guardian family name (surname) _____

Given name _____

Address _____

Postcode _____

Country _____

On behalf of the candidate, I have read and undertake to abide by the current *Diploma Syllabus*

Parent/Guardian signature _____ Date _____ ddmmyy

Please send the form, together with your payment, to your local Representative or Contact (see the *Examination Regulations and Information, International Edition*, or the *Music Examinations Dates and Fees* leaflet for your country).

Where there is no Representative or Contact, send the form and payment to:
The Chief Executive
Associated Board of the Royal Schools of Music
24 Portland Place
London W1B 1LU
United Kingdom